SE Meeting 07/12/2017

BLALBLA intro

PHASE A :  
 - IDM : The access of the shared file will rely on DRIVE. Users will download the file, modify it, rename it and the reupload it. Thus we will be able to keep track of the versioning of the files.   
The Nomenclature will be defined as follows:  
 *IT\_X\_VY\_SUBSYSTEM\_Z*

*X: number of the iteration reserved for System Engineering*  
*Y: Number of the version reserved for System Engineering  
SUBSYSTEM: enter your subsystem name here   
Z: number of the subsystem’s version for the current version VY*

*Example: We upload a version….*

* Next RSS meeting: Tuesday 18th December
  + Recap on the current iteration + Q&A + Infos on the planning
  + Discussion about the payload (DME or gravimetry)
* Planning an afterwork on Thurday 20th December (Pizzas, etc after a meeting with the whole project)
* Mission review is postponed: new date TBD
* Preparation of iteration 0:
  + Redaction of subsystem’s guidelines (see attached files)
* Set a “tolosat newsletter” by email to the whole project. This would be recaps on the last results. It will be a weekly newsletter.
* Send the messages to the whole team via slack.
* Redaction of the small presentation for Thursay 15th.